

# Internal Job Application

Sibanye-Stillwater is dedicated to assisting employees to reach their professional goals through internal promotion and transfer opportunities. One of the tools available to employees in managing their career is Sibanye-Stillwater's internal job posting. The company has provided an online resource for all employees to apply paperless. This process will allow your application and resume to immediately be reviewed by Human Resource and the affiliated hiring manager. Please scan the QR code found on this sheet to apply to any open internal positions.

## **To apply for an Hourly opening:**

### **Step 1: Ensure that you meet the following eligibility requirements\*.**

- You are a regular full- or part-time SMC employee or you have been laid off and have seniority rights.
- You are not subject to bidding restrictions, per your respective CBA, based on a previous job bid or award.
- You have not been suspended in the past 12 months.

### **Step 2: Scan QR code and apply online or complete the Application form and attach an updated Resume.**

### **Step 3: Submit your Internal Job Application and resume to HR no later than the closing date.**

### **Step 4: Qualified candidates will participate in an interview with the hiring manager.**

\*If you have any questions related to your eligibility, please inquire with HR.

\*\* Bargaining Unit employees are not eligible to bid on open jobs that would transfer them between the Stillwater Mine and East Boulder Mine. Eligible employees wanting to transfer, must speak with site HR.

## **To apply for a Salary opening:**

### **Step 1: Scan the QR code and create a profile to apply for the internal job opening.**

### **Step 2: Attach a professional resume to your application to be reviewed by the hiring manager.**

*All candidates will be notified of their status after all interviews are complete.*



<b>Employee Name:</b>		<b>Employee Number:</b>	
<b>Current Job/Crew:</b>		<b>Job Applying For:</b>	
<b>Phone Number:</b>		<b>Job Requisition Number:</b>	
<b>Mailing Address:</b>		<b>Union Seniority Date: <u>HR USE ONLY</u></b>	

**Education:**

**Work Experience:**

**Knowledge/Skills/Abilities:**

**Other:**

<b>Employee Signature:</b>		<b>Date Submitted:</b>	
<b>HR Signature:</b>		<b>Date Received:</b>	

**Scan the QR Code to apply online or complete an internal application form and submit it to your Site HR Rep.**

*Sibanye-Stillwater is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All employment decisions at Sibanye-Stillwater are based on business needs, job requirements and individual qualifications, without regard to race, color, creed, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation or preference, marital or family status, disability, genetic information, age, parental status, military service, or other non-merit factor.*



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